



May 25, 2016

Dear Parents:

Following is the Cache School District Fee Schedule and Fee Waiver Policy for the 2016-2017 School Year.

The principal of each school has been designated as the school level administrator of fees and of fee waivers for those who qualify. If you have any questions regarding fees and/or fee waivers, please call your school principal.

Sincerely,

A handwritten signature in black ink, appearing to read "Steven C. Norton".

Dr. Steven C. Norton
Superintendent

FEE WAIVER POLICY AND PROCEDURES

Fees, as identified by the Cache School District Board of Education, will be waived in accordance with the Utah State Board of Education standards for students whose parents or legal guardians verify evidence of inability to pay. Inability to pay is that the student is eligible based on income verification, student receives Supplemental Security Income (only for blind or disabled children), family receives AFDC (currently qualified for financial assistance or food stamps), student is in Foster Care (under Utah or local governmental supervision) or student is in State Custody. Case by case determinations are made for those who do not qualify under one of the foregoing standards but who, because of extenuating circumstances such as, but not limited to, exceptional financial burdens such as loss or substantial reduction of income or extraordinary medical expenses, are not reasonably capable of paying the fee.

A student desiring a fee waiver will present to the principal of the school a fee waiver application. Fee Waiver applications are available at each school.

In the event that the student requests a fee waiver alternative other than the above-stated procedure, the principal, with the permission of the parent or legal guardian, may provide an alternative to the payment of the fee or the waiver. Such may include a deferred payment schedule, a reduced payment schedule, or a provision for a work/service program. The principal and staff will maintain confidentiality with reference to students who have received waivers or alternatives to waivers.

Parents whose students have been denied a fee waiver may appeal to the Office of the Superintendent for a review. An appeal may be filed with the Board of Education after action by the Superintendent's Office.

See attachment for fee schedule.